

## Day in the Life of a BDFL Secretary - MONTHLY

- All clubs should send a representative to attend Council & the AGM. All such meetings are held on the SECOND Tuesday of certain months in the season and notification of such meetings will be sent.
- The monthly fixtures (with appointed match officials) will be provided by JOHN DRINKWATER during the last week of the previous month. These will be sent via email unless otherwise notified.

Note - any queries on fixtures should be addressed to **John Drinkwater** - fixtures@birminghamafa.co.uk

Note - any queries on referees should be addressed to **Mike Parr** - referees@birminghamafa.co.uk

- All clubs should complete and send the Referee mark sheet to **Mike Parr (Referee's Secretary)** on the dates stated within the match book. The form may be posted or emailed to referees@birminghamafa.co.uk
- For league games the Kick Off times during November, December and January is **2:00pm** and **2:30pm** in all other months.
- For cups games the Kick Off time is **2:00pm** except games played during December and January when kick off times will be brought forward to **1:30pm**. This is to allow for if needed extra time and penalties (there are NO replays).
- Please note for the semi final and final of all cup competitions except for Vets (which is final only) the registration of players changes slightly - please check rule.
- A £5.00 fee needs to accompany ALL player transfers – otherwise the transfer request **WILL NOT** be processed. Any transfer must be processed by Steve Durham - matchforms@birminghamafa.co.uk
- The transfer deadline is **28 February** – no transfers will be permitted after this date.
- A player may not be registered for a club after **30 April** (and be allowed to play during the remainder of that season).
- All player registrations are now completed / entered on the WGS.

CONFIRMATION OF KICK OFF TIMES =

### **League Games**

2:30pm for the whole season for teams who have the benefit of full floodlighting and who have applied to the League Management Committee for this sanction.

2:30pm for all other teams during the months of September, October, February, March, April and May.

2:00pm for all other teams during the months of November, December and January.

Earlier Kick offs can be arranged but must be mutually agreed and the referee notified.

### **All Challenge Cup Games**

2:30pm.....as above.

2:00pm for all other teams, except December and January when kick off times will be brought forward to 1:30pm.

**THE ABOVE STEPS ARE AS PER RULE – FAILURE TO COMPLY WILL RESULT IN YOUR CLUB BEING FINED. PLEASE CONTACT ANY OFFICER SHOULD YOU REQUIRE ANY GUIDANCE/ INFORMATION – WE ARE HERE TO HELP.**